



महाराणी लाल कुँवरि स्नातकोत्तर महाविद्यालय, बलरामपुर

(सम्बद्ध : सिद्धार्थ विश्वविद्यालय, कपिलवस्तु, सिद्धार्थनगर)

INTERNAL QUALITY ASSURANCE CELL

E-mail: iqac.mlk@gmail.com

Ref.No.

Date.....

Minutes of the meeting held on 06th September 2016

2016-17

The meeting of IQAC members was held in library conference hall on 06.09.2016 at 3.00 P.M under chairmanship of Dr.N.K.Singh. The following members were present in the meeting

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|--------------------------|---|---|
| 1. Dr N. K. Singh | - | Principal & Chairperson |
| 2. Dr R. B. Srivastava | - | Coordinator |
| 3. Sri B. K. Singh | - | Joint Secretary, Committee of management |
| 4. Dr R.K.Singh | - | Member (Chief Proctor & Head, Deptt of Chemistry) |
| 5. Dr A.K.Dwivedi | - | Member (Head, Deptt of Physics) |
| 6. Dr R. N. Singh | - | Member (Head, Deptt of Geography) |
| 7. Dr Nirmala Devi | - | Member (Associate Prof., Deptt of Mathematics) |
| 8. Dr. M. Ansari | - | Member (Associate Prof., Deptt of Chemistry) |
| 9. Dr. J. P. Pandey | - | Member (Associate Prof., Deptt of Physics) |
| 10. Dr. R. K. Pandey | - | Member (Associate Prof., Deptt of Botany) |
| 11. Dr Rekha Vishwakarma | - | Member (Associate Prof., Deptt of Geography) |
| 12. Sri Balram Singh | - | Office Superintendent |
| 13. Km Sakshi Agrawal | - | Student representative |
| 14. Sri Paritosh Sinha | - | Alumni Representative |
| 15. Sri Pradyumn Singh | - | Alumni Representative & Social Worker |
| 16. Dr. J.S. Chauhan | - | Retired Associate Professor |

The following points were discussed in the meeting.

1. The members agreed to facilitate the orientation program for 1st year UG/PG students.
2. Concept level test for first year U.G./P.G. students to identify the advance and slow learners. It was suggested to organize extra classes for slow learners to enhance their efficiency.
3. It was suggested to speed up the preparation of SSR anecessary step to complete the process of assessment and accreditation by NAAC at the earliest.
4. Duties and functions were presented to new members of IQAC.
5. Reviewed the reports of different committees of the college for setting the parameters of various academic, administrative, research and extension activities of the college.
6. New courses in U.G./P.G. should be started for diversity/option to students.
7. Organization of Departmental Seminar on relevant topic.

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INTERNAL QUALITY ASSURANCE CELL

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Ref.No.

Date.....

Minutes of the meeting held on 18th April 2017

2016-17

The meeting of IQAC members was held in library conference hall on 18.04.2017 at 3.00 P.M under chairmanship of Dr.R. B. Srivastava. The following members were present in the meeting

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|--------------------------|---|---|
| 1. Dr R. B. Srivastava | - | Principal & Chairperson |
| 2. Dr N. K. Singh | - | Coordinator |
| 3. Sri B. K. Singh | - | Joint Secretary , Committee of management |
| 4. Dr R.K.Singh | - | Member (Chief Proctor & Head, Deptt of Chemistry) |
| 5. Dr A.K.Dwivedi | - | Member (Head, Deptt of Physics) |
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The IQAC has discussed the different resolutions passed in earlier meeting dated 06.09.2016 and found that the following actions should be taken by College Administration to improve the Academic Quality of the College –

1. Management of remedial classes for slow learners.
2. Upgradation of employment and information centre.
3. Learned lectures in different U:G. and P.G. Departments.
4. Mechanism for ensuring timely, efficient and progressive performance of academic and extra-curricular activities.
5. Introduction of ICT in classrooms & more Smart classrooms.

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Established in 1955

Maharani Lal Kunwari (P.G.) College

Balrampur-271201 (U.P.)

Affiliated to Siddharth University Kapilvastu, Siddharth Nagar

INTERNAL QUALITY ASSURANCE CELL

Ref.No.

Date... 06-09-16

Internal Quality Assurance Cell (IQAC) 2016-17

Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Quality Assurance	<ol style="list-style-type: none">6. The IQAC has conducted workshop of all the faculty members to familiarise about the new syllabus of U.G. (II year) and P.G. (II year).7. Monitoring of the classes and evaluation of students performance.8. Faculty members participated in Symposia/Seminars/Conferences/Workshops.
Extra Curricular Activities	<ol style="list-style-type: none">5. Norms regarding participation of students in different activities have been finalised.6. College has organised different events to enrich the information level of students.

स्वायत्त

Principal
M. L. K. (P. G.) College
Balrampur (U.P.)-271201

20/09/16