# YEARLY STATUS REPORT - 2020-2021

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | Maharani Lal Kunwari Post Graduate College |
| • Name of the Head of the institution | Prof. Janardan Prasad Pandey |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 9792397315 |
| • Mobile no | 9450517226 |
| • Registered e-mail | mlk.college1955@gmail.com |
| • Alternate e-mail | iqac.mlk@gmail.com |
| • Address | Maharani Lal Kunwari P.G. College ,Balrampur U.P. |
| • City/Town | BALRAMPUR |
| • State/UT | Uttar Pradesh |
| • Pin Code | 271201 |
| **2.Institutional status** | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |

| | | |
|---|---|---|
| • Financial Status | **Grants-in aid** | |
| • Name of the Affiliating University | **Siddharth Universiry, Kapilvastu, SIddharthnagar U .P.** | |
| • Name of the IQAC Coordinator | **Dr. Tabassum Farkhi** | |
| • Phone No. | **9450514421** | |
| • Alternate phone No. | **8765192102** | |
| • Mobile | **9971400436** | |
| • IQAC e-mail address | **iqac.mlk@gmail.com** | |
| • Alternate Email address | **mlk.college1955@gmail.com** | |

| | |
|---|---|
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | https://mlkpgcollege.org/wp-content/uploads/2022/04/AQAR-_2019-20.pdf |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://mlkpgcollege.org/wp-content/uploads/2022/02/Academic-Calendar-2020-21.pdf |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 2** | **B** | **2.49** | **2021** | **16/03/2021** | **15/03/2026** |
| **Cycle 1** | **A** | **3.25** | **2011** | **27/03/2011** | **26/03/2016** |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | **30/04/2011** |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **Nil** | **Nil** | **Nil** | **Nil** | **Nil** |

| | |
|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** |

| | | |
|---|---|---|
| • Upload latest notification of formation of IQAC | View File | |
| **9.No. of IQAC meetings held during the year** | **3** | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | **No** | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | View File | |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**Re-organization of IQAC.**

**Awareness Programme for Teaching Staff regarding 'Promotion and Retirement Benefits'.**

**Developed offline dynamic feedback mechanism for facilities and services such as library, sanitation, toilets, infrastructure, ICT services, etc.**

**Workshop on "Intellectual Property Rights and Their Benefits".**

**IQAC encouraged all deparments to provide online meeting platform through Webinars, Lectures, Workshops, etc.**

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

25-04-2022 03:41:35

| Plan of Action | Achievements/Outcomes |
| --- | --- |
| In the view of Covid-19 pandemic, IQAC suggested sanitization of Campus and random sampling of students and staff members regularly. | Campus sanitization, Covid 19 tests of the students and staff were done on a regular basis.Vaccination camps were also organized by the College within Campus. |
| IQAC suggested organizing a Webinar on National Education Policy. | A Webinar on the topic "Relevance of New Education Policy 2020 in the current scenario" was organized on 29th and 30th August, 2020. |
| IQAC suggested creation of Infrastructure for facilitation of Online Lectures | Writing Pad, Camera, Tripod, Microphone etc. were purchased to facilitate Online teaching |
| It was suggested to conduct Online Lecture series by eminent faculties in every Department. | Various departments organized various Online Lectures by eminent faculties in their departments. |

**13.Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

| Name | Date of meeting(s) |
| --- | --- |
| Committee of Management, M.L.K. (P.G.) College Balrampur | 20/01/2021 |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
| --- | --- |
| 2020-21 | 20/01/2022 |

# Extended Profile

**1.Programme**

1.1                                                    **513**

Number of courses offered by the institution across all programs

during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 2.Student

2.1                                                              **7977**

Number of students during the year

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | [View File](#) |

2.2                                                              **3030**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

2.3                                                              **2417**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 3.Academic

3.1                                                              **117**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

3.2                                                              **117**

Number of sanctioned posts during the year

# Extended Profile

## 1.Programme

| 1.1 Number of courses offered by the institution across all programs during the year | **513** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File] |

## 2.Student

| 2.1 Number of students during the year | **7977** |
|---|---|

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | [View File] |

| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **3030** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File] |

| 2.3 Number of outgoing/ final year students during the year | **2417** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File] |

## 3.Academic

| 3.1 Number of full time teachers during the year | **117** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File] |

| 3.2 Number of sanctioned posts during the year | 117 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 4.Institution

| 4.1 Total number of Classrooms and Seminar halls | 59 |
|---|---|
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 524.6698368 |
| 4.3 Total number of computers on campus for academic purposes | 76 |

# Part B

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The curriculum is a channel through which knowledge is disseminated by the academic institution to the learners. Maharani Lal Kunwari Post Graduate College, Balrampur is an affiliated college of Siddharth University, Kapilvastu, Siddhartha Nagar, Uttar Pradesh, and follows the curricula designed and developed by the university. For effective delivery of curriculum, IQAC of our college in the leadership of the Principal prepares the academic calendar prior to the commencement of each academic year with tentative dates for significant academic and other activities going to be held during the academic year in alignment with the university schedule. At the beginning of the session, Heads of Departments conduct departmental meetings with their respective faculty members to assign the workload related to teaching and other administrative duties of the department. The timetable committee prepares a timetable and faculty members prepare lesson plans. For the effective transmission and delivery of curricula, faculty members of the college follow classroom and online**

teaching as well. They use effectively and creatively various ICT tools such as PPTs, video lectures, models, charts, various educational software, and online teaching apps to deliver the subject knowledge even during the difficult times of the COVID-19 pandemic. For enriching the knowledge of students, expert lectures are organized in each department.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to an academic calendar for continuous internal evaluation of students enrolled in various programs following semester and annual system of examinations. For continuous internal evaluation of learners, our college adopts the following methods:

- Lesson plans of faculty members are monitored regularly by the head of the department and the principal of the college.
- Regular class tests are conducted by each faculty member based on his concerned syllabus to evaluate the learning of students.
- Home assignments are given to students and evaluated by faculty members.
- Departmental quizzes are organized by departments to evaluate the general understanding of the learners in specific subjects.
- Various cultural and sports activities are organized by the college for the extracurricular personality development of students.
- Pre-semester tests are conducted prior to each semester exam.
- Pre-university tests are conducted prior to the annual exam.
- Parent-teacher meeting is organized regularly and feedback is taken from the parents. In addition, feedback is also taken from students and employer. Necessary action is taken for implementing the suggestions coming from feedback.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | **No File Uploaded** |
| Link for Additional information | https://mlkpgcollege.org/wp-content/uploads/2022/02/Academic-Calendar-2020-21.pdf |

| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | **No File Uploaded** |

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**12**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | View File |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**4**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**145**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**There are many courses that are incorporated into the curriculum of our Institution for dealing with the issues related to Professional Ethics, Gender, Human Values, and Environment and Sustainability. A compulsory subject, Rashtra Gaurav is taught to every undergraduate first-year student which addresses issues related to Indian culture, environmental studies, and human rights. Apart from it, these issues are an integral part of the curricula of various courses of different programs details of which have been attached. In addition, different cultural activities including poster competition, debate, poetry, etc were held focused on the issues relevant to gender sensitization, environment, etc.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**6**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Institutional Data in Prescribed Format | View File |

**1.3.3 - Number of students undertaking project work/field work/ internships**

**249**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution | B. Any 3 of the above |
|---|---|

**from the following stakeholders Students Teachers Employers Alumni**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | **Nil** |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <u>View File</u> |
| Any additional information | **No File Uploaded** |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| URL for feedback report | <u>https://mlkpgcollege.org/wp-content/uploads/2022/03/Feedback_Report.pdf</u> |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

**7977**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | <u>View File</u> |

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**1480**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**We at MLK PG college believe in a learner-centred approach. The learner is at the centre of all our academic activities. The college has adopted a continuous evaluation system to identify advanced learners and slow learners. The college assesses the learning level of students by organizing MCQ tests at the beginning of every academic session. On the basis of the marks scored by students, we divide them into two separate groups i.e. advanced and slow learners. Those students who score more than fifty percent marks are placed in the advanced learner group and the remaining students are placed in the slow learner group. After identifying the slow learners, we organize remedial classes for them. Their performances are assessed again after one month. Based on the results, some of the slow learners are placed in the advanced learner category. Through this process, our effort is to bring all students on par with each other.**

**The advanced learners are encouraged to participate in debates, quizzes, and seminars and also assistance is provided for the preparation for competitive exams. They are referred standard books for various exams.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **7977** | **117** |

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides a variety of learning experiences: Students perform experimental work on the related subjects to better understand the theoretical aspects.In certain subjects, field trips such as visits to Himalayan and Tarai regions rich in biodiversity are organized for students to facilitateobservation and collection of specimens and data related to the subject. Tours are also organized to visit specific regions with a diverse cultural and traditional heritage for studying socio-economic status of nearby tribes and also to collect ancient wisdomfrom them regarding medicinal plants and animal by-products. Students are also exposed to studying topological signatures of various landscapes.

Students are encouraged to deliver class lectures and presentations to shape their personality and confidence.The learning experience is upgraded by extensive use of ICT tools-PPTs, LCD, interactive boards by teachers,especially consequent to the COVID-19 pandemic and evaluated through mock tests, quizzes, and online testing. Learning is made student-centric through project work, seminar presentations, and assignments.Students often volunteer at conferences, seminars, and workshops. · Students are motivated to register on portals of e-learning like SWAYAM, NPTEL, NDL, and Spoken Tutorials. The College Central Library provides internet facilities, access to texts, reference books, E-resources.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT technologies in the teaching-learning process is encouraged at the college. Preparation of e-contents such as

presentations and tutorial videos byfaculty members in various courses and other digital material has resulted in the creation of a knowledge repository accessible to students in departments and inthe library. All departments have smart-board on which such type of interactive teaching can be done in an effective manner by faculty members.The college campus is wi-fi enabled and network connections made it easy for the faculty members to download and create e-content. On the smart-board,complicated figures can be shown which makes it easy for the students to understand.Classes, seminars, guest lectures, etc. using LCD projectors are also conducted in various departments and in the auditorium, as needed. Faculties are enriched through training workshops on digital tools, onlineportals such as National Digital Library, SWAYAM, NPTEL, etc., which facilitates teaching-learning using ICT tools. The useof ICT by incorporating audio-visual material makes lessons visually interesting, positively impacting both the learning outcomes ofstudents and their attendance. Some teachers now use modern methods of teaching-learning, such as Google sites and Google classroom,to implement 'flipped learning', posting and receiving assignments, posting educational resources, and materials, Google forms to evaluate students, etc.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

116

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**117**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | View File |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

**63**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

## 2.4.3.1 - Total experience of full-time teachers

**924**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college's Continuous Internal Evaluation (CIE) system is well-structured, transparent, and reliable. The Academic calendar publishes the timetable of internal examinations. The following approach is used in the internal assessment procedure.

In the college, 75 percent attendance is compulsory. The teachers conduct class tests related to their subjects for evaluation of learning outcomes and appropriate actions are taken by the respective faculties for improving the student's overall performance. Pre-semester and pre-university examination is also conducted for assessing the student's preparedness before exams. Depending on these tests personnel suggestions to the students are given by the faculty members.

Assignments are also given to the students and quizzes are also conducted for students to make the teaching-learning process more engaging and effective. Viva-voce and practical examinations are used for internal evaluation.

Each year, the students successfully secured rank in the university merit list for the chancellor's medal.

| File Description | Documents |
| --- | --- |
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our mechanism to deal with internal examination-related grievances is transparent, time-bound, and efficient. Students who remain absent in the examination are given another chance to face the internal assessment examination. Notice is given by the examination department of the college about this. Both online and offline information related to the dates of Internal assessment is given. We also have the provision of classification of different types of grievances related to internal assessment in the examination department of MLK PG college. Our learned and experienced teachers also provide counseling in the examination department to students who do not get good marks. Our entire

system of internal examination is time-bound and efficient. Every care is taken to publish the result of the internal assessment as soon as possible. Teachers discuss checked answers of internal assessment with the students concerned. These discussions prove immensely helpful in the facilitation of the teaching-learning process.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

We at MLK PG college Balrampur believe in Objective-based education. Our focus is on the learning outcomes of the students that describe the knowledge or skills students should acquire by the end of a particular assignment, class, course, or program. We try to see that our students by the end of a course or program develop a strong sense of identity. Students learn how to connect with and contribute to their world. They also develop a strong sense of well-being. They become confident and involved learners. Our students grow into effective communicators. For example, one of the primary objectives of English classes at the undergraduate level in MLK PG college is to learn how to communicate effectively in English. We try to encourage students to develop their language skills in such a way that they not only learn how to speak the language but are also exposed to essential western thoughts. Students of Sanskrit learn Jyotish Karmkand Vedas etc which helps them to understand the essence of ancient Indian thought. One of the primary objectives of the Home Science program offered at MLK PG is to expose the students to the method of preparing some of the famous dishes of the Awadh region right from the time of Wazid Ali Shah. Program and course outcomes for all programs offered by the college are communicated to the teacher as well as the students.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |
| Upload COs for all Programmes (exemplars from Glossary) | [View File](#) |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Yes. Attainment of Programme outcomes and course outcomes are evaluated by our institution. MLK PG college has a system in place for measuring the levels of attainment of course outcomes program specific outcomes and program outcomes. We at MLK PG college define course outcomes for each course. A set of performance criteria is used for the quantitative assessment of course outcomes. The program outcomes designed and developed by us are specific enough about how these broad expectations are accomplished with a given program. Our course outcome specifies what expectations our college has from the course which are related to one or more learning outcomes. Five to ten learning outcomes are generally recommended by a course. Information about student learning outcomes can be assessed through both direct and indirect measures. Direct measures include homework, quizzes exams, reports, essays, research projects case study analyses, etc. The program outcome is specific enough about how these broad expectations are accompanied within a given program. Couse outcome will specify what expectations an institute has for the course which are related to one or more program outcomes. An attempt is made to see whether a student has a strong sense of identity. We also try to find out if students are confident and have developed language. It is checked if they could communicate effectively. Students' satisfaction survey is done on various levels.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**2260**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | **No File Uploaded** |
| Paste link for the annual report | **Nil** |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<u>https://mlkpgcollege.org/wp-content/uploads/2022/03/Students-Satisfaction-Survey.pdf</u>

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**4.96 lakhs**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | <u>View File</u> |
| List of endowments / projects with details of grants(Data Template) | <u>View File</u> |

## 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

**3.1.2.1 - Number of teachers recognized as research guides**

**25**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | [View File](#) |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**2**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | [View File](#) |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | [View File](#) |
| Paste link to funding agency website | **Nil** |

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

We at MLK PG College, Balrampur believe in the creation of a knowledge-based society. We also believe in remaining proactive to the changing educational needs of the students. Various steps taken by the college are given below:

- To promote research, necessary infrastructural facilities are provided by the college.
- Financial incentives to faculties for good quality research papers and books.
- Spacious workspaces with modern laboratory equipment and high-speed internet to facilitate research
- Organising regular workshops, seminars, and expert lectures for the benefit of faculties and students. Students directly interact with experts, which enhances their understanding of the subject matter.
- Students are encouraged to participate in Quizzes and Competitions and deliver seminars that help them better

- articulate their ideas.
- The extension programs conducted through NSS, NCC, etc. give students first-hand experience about the current societal needs and sensitize them regarding the same. The knowledge accumulated through these activities eventually gets transferred to society.
- Organizing regular academic tours where students learn about intricate aspects of their academic discipline.
- The cultural programs inculcate team spirit and help students in learning and delivering the acquired skills.
- The smartboard and model-based teaching are also invoked for effectively transferring the knowledge to the students.

The college has been recognized as a leading Research Centre by the university and various departments have 55 Ph.D. students enrolled who work under the supervision of university-recognized research guides.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

8

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**2**

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | https://mlkpgcollege.org/research-and-development/ |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | **No File Uploaded** |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**29**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**17**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College was allotted a National Service Scheme (NSS) by Siddharth University in year 2018-2019. At present, the college has 4 units of NSS and 400 students are enrolled as NSS Volunteers. The motto of NSS is ''Not Me But You''. The NSS units concentrate on the welfare of the neighbourhood community which sensitizes students to the social problems and enables them to take necessary steps for the betterment of society.

Various extension activities were conducted by NSS units in years 2020-21 such as Tree Plantation Drive, Homemade Masks and Sanitizer Distribution, Hand Washing & Covid-19 Awareness, Mission Shakti Programme, Rally for Voter Awareness, Rally for Plastic Ban, Environment Protection Programme, Cleanliness, Health Awareness Program with Doctor's of District Hospital Balrampur, Padhe Betiyan Badhe Betiyan, Azadi Ka Amrit Mahotsav, National Unity Day, Prakram Day, Road Safety Week, Yoga and meditation programme, etc.

The positive effects were seen among the students from these programs during the Covid-19 pandemic, students made masks by themselves and distributed to rural and MNREGA workers. Students were using cloth or paper bags instead of plastic and asking others to do the same for environmental protection. Students had set up camps in areas where cleanliness is now visible. The volunteers spread awareness to keep the college campus and surrounding areas clean. Students constantly encourage family members to quit tobacco and alcohol.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

## 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

## 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

**32**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

## 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

## 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

**4306**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**0**

| File Description | Documents |
|---|---|
| e-copies of related Document | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Collaborative activities with institutions/industries for research, Faculty | **No File Uploaded** |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**0**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | **No File Uploaded** |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**We at MLK PG college believe that adequate infrastructure facilities are key for effective and efficient conduct of teaching-learning process. Our college has adequate infrastructure and**

physical facilities which helps the students and teachers to maitain the quality of higher education for which the college is famous from the time of its establishment itself . The building of the college was donated by the Maharaja of Balrampur Digvijay Singh jee in the year 1955 . He did it in the memory of his mother Maharani Lal kunwar . Physical infrastructure of the college is remarkable . Classrooms are well furnished with modern technological equipment . Rooms are spacious and airy . Laboratories of our college are also well furnished . College auditorium is spacious to accomodate a large number of students . The college library is vey famous right from the time of its establishment . All the standard text books of different subjects are available here . We pay special attention to standard edition of course books so as to maintain the quality of teaching learning process.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://mlkpgcollege.org/ict-facilities/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution has remarkable facilities for cultural activities as well as sports .

We feel proud to write that the hockey field of the college is the same field where the magician of hockey Major Dhyanchand had also played . Several hockey players of national fame has played hockey in this ground . Every year in the memory of late Maharaja Bhagwati Prasad Singh of Balrampur Akhil Bhartiyta Hockey tournament is played here . Participants from different states come here in the month of January every year to participate in the tournament . The audience capacity of our hockey stadium is also very good . We have facilities for indoor games also . Our students participate in different type of sports competition every year . We make every effort to provide all possible facilities to our sportspersons . We have a gymnasium as well as yoga centre .

Awadh is the land where kathak originated . Our college is famous in Awadh for its cultural acitivities . We provide musicians on

the stage as well some trained classical dance teachers are called occasionally to give some suggestions to students who show interest in dancing .

The stage in the auditorium and other facilities like lightings ,sound system etc is simply wonderful . It has helped the Dramatic society of the college to organize some well known plays both in Hindi and English over the past few years .

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

20

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://mlkpgcollege.org/ict-facilities/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

112.40819

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**MLK (PG) College Library is housed in the college premises in a separate building which was established in 1955 and was renovated again in 2009-10 with latest ICT while retaining the ambience of its heritage structure and making it energy efficient. Library is equipped with 60 sitting arrangement for students and 30 for teachers. Library is partially automated with all its subsystems having air-conditioned Conference Hall and has AIRTEL FIBRE . Library at present is using 'E-Granthalaya Library Management Software (version3.0) developed by NIC , 08 computers attached to it. This is one of the latest web-centric Library Management latest technologies that enables library to serve its users more efficiently using:**

**1- Improved user-friendly OPAC interface.**

**2- Easing out Import/export of data.**

**3- Quick report generation in different formats etc.**

**Library automation was started with the purchase of Desktop Server and E-Granthalay software: version 3.0 as early as in 2010 - 2011 and it started creating database of its holdings.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://mlkpgcollege.org/wp-content/uploads/2022/03/4.2.1.pdf |

### 4.2.2 - The institution has subscription for the | D. Any 1 of the above

**following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**0.52793**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

**32**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**We at MLK PG college believe in remaining proactive to the chages**

in the enviornment . Our teachers are facilitators of teaching
learning process . In the facilitation of taching learning process
educational technology plays a very important role . MLK PG
college continuosly strives to provide and update its ICT
facilities to ensure effective functioning of teaching learning
process . Extensive infrastructure related to ICT has been set up
in the last few years .

Our college frequently updates it's IT facilities including wi fi
. Number of classrooms with LCD facility has increased over the
years . Number of classrooms with wi fi / LAN has also increased.
Number of seminar halls with ICT facilities has also increased
over the years . Number of smart classes had increased .

All buildings ,hostels seminar halls ,conference rooms and common
areas in the compound are now ICT enabled . Each and every
classroom has got a CCTV system. Many desktops has been addded in
the last few years .

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

## 4.3.2 - Number of Computers

**76**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| List of Computers | [View File](#) |

| 4.3.3 - Bandwidth of internet connection in the Institution | A. ? 50MBPS |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | [View File](#) |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**91.90342**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college management has decentralised the system and procedures for maintenance and utilization of physical ,academic and support facilities .

The maintenance department of MLK PG College takes care of all the maintenance of buildings , classrooms and laboratories .

Adeqate staff is employed to meticulously maintain hygiene ,cleanliness and infrastructure in the campus so as to provide a learner friendly enviornment .

All the classrooms ,staffroom , seminar halls and laboratories are cleaned and maintained regularly by non-teaching staff assigned for each floor . One supervisor is allocated for each block for taking care of maintenance issues .

Washrooms and restrooms are well maintained .

Dustbins are placed in every floor . Adequate inhouse staff is employed for meticulously maintaininghygiene cleanliness and infrastructure on the campus so as to provide a learner friendly enviornment .

. Also , the faculties like sports and game rooms ,restrooms and

landscapes are also maintained .

Each department maintains a stock register for the available
equipments . Proper inspection is done and verification of stock
rakes place at the end of every year .Electrical and plumber
related maintenance is done with the help of skilled persons .

We follow the norms of UGC and Siddharth University to ensure
infrastructure adequacy .

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

## STUDENT SUPPORT AND PROGRESSION

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

5674

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

155

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

`C. 2 of the above`

| File Description | Documents |
|---|---|
| Link to Institutional website | **Nil** |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

`177`

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

`177`

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

`D. Any 1 of the above`

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | **No File Uploaded** |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

**2**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | **No File Uploaded** |
| Details of student placement during the year (Data Template) | View File |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

**224**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**2**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**3**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template) | View File |

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**The college has constituted a student council from amongst the meritorious students and the representatives of NSS, NCC, scout guide, and various games. It regularly is a representative body of the student's meetings of the student council are regularly held to chalk out the modalities for the development of a sustainable academic environment. Whatever suggestions are recommended by the council in the meeting, they all have been tried to accomplish as such by the administrative authority of the college. The college has done the following on the recommendation of the student council :**

- **Purchase of books**
- **Indoor-game Hall ( under process )**
- **Establishment of the Information Centre**
- **Student activity center**
- **Drinking water system**
- **Development of ramps for physically handicapped**
- **Establishment of gymnasium**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the**

## Institution participated during the year

**181**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**M. L. K. P.G. College Balrampur popularly known as the Oxford of Tarai region of Uttar Pradesh is far imparting quality education since 1955. Our College has its own alumni association which is registered on 27/06/2019 with registration number BLR/02616/2019-2020. Our College has a tradition to organize alumni meetings from time to time in the same series we have organized alumni meetings on – to discuss their experiences of the College. The alumni play very important roles for the College such as helping to build and grow an institution's brand through mouth propaganda. The College also relies on alumni to provide career opportunities, mentoring, and internships to the students in their areas of expertise. They are playing a significant role in contributing scholarships to meritorious students.**

**Alumni are offered postings, reviews, exclusive jobs, networking events, and so on. The alumni association is an immense network of professional contacts. The College provides a variety of online videos and resources with the help of alumni. The alumni association offers lifelong Email addresses. By forwarding Emails to an alumni account we must keep all those messages from the last several years. The alumni association is very helpful for tours or travel.**

**The alumni association also helps us to organize Maharaja Sir B. P. Singh All India Prize Money Hockey Tournament and funded the**

College with a huge amount of money. The Alumni donate to the College from time to time. Moreover, a wide range of funding sources supports alumni relations depending on the institutional history, culture, and structure.

So alumni association has an everlasting influence on the current college students. In recent years our College has become much more cognizant of the tremendous advantages associated with orienting and integrating academic affairs, student affairs, and alumni services towards common goals and objectives. In fact, numerous opportunities exist for student affairs professionals to form partnerships with their colleagues in alumni affairs. The alumni and the students strive to accomplish their objectives by working essentially with some population. But they are different in their association with the campus. So this kind of synergistic cooperation has been fostered and maintained the benefits for both the students and alumni.

Thus the collaborative efforts of the alumni and the students include programs designed to orient and welcome students to the campus. These initiatives are the center of attraction for the students. Doubtlessly today's students and alumni both are actively engaged in a number of mutually beneficial institutional activities on behalf of the students. The alumni association reinforces the historical educational experiences provided by the College. Their services and activities help to perpetuate institutional values from one generation to the next. The alumni association provides a forum to form new friendships and business relationships with people of similar backgrounds.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

## 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: The vision of the institution is to develop through collective leadership into a center of academic excellence and to spread nobility and character. Its focus is to provide the students with up-to-date knowledge and enable them for their all-round development.

Mission:

- To provide a holistic and motivational environment of study to students belonging from different socioeconomic strata.
- To upgrade its teaching-learning policy, methods and apparatus in a relevant and up-to-date manner.
- To include value-added, vocational and technical courses in its curriculum.
- To impart quality education to achieve excellence in teaching, learning and research.
- To create an environment conducive to creativity, innovation and team spirit.

The college sticks to a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body (The Management) appoints authority to the Secretary and Principal who in turn share it with different levels of functionaries in the college. The institution gets good support from Governing Body. The Governing Body oversees the institution's activities, determines its future direction and creates an environment in which the institutional mission is achieved. The IQAC, the Heads of all Departments, the conveners of various committees and cells along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

M. L. K. (P.G.) College, Balrampur follows the practice of decentralization genuinely and in the true sense of the term through a system operative at the academic and administrative level and also gets reflected through extra-curricular activities. The effective leadership can be observed in various institutional practices in form of decentralized and participatory management. Some unique ones are as follows: There are various committees to ensure and facilitate active and smooth participation at every level in the College such as the IQAC, Teacher's Association, Students Association, Cultural Committees, Time Table Committee, etc. Every head of the department is in charge of the implementation of these in their respective departments. The College functions through the Management body and the Principal being the formal and executive Head of the College, who are aided in the decision-making by the rest of the faculty members. Apart from these, the College has developed its own method of evaluation to ensure and maintain transparency and quality in education. Students are provided with a feedback form in hard copy for that matter in which they give their feedback on the basis of which assessment is done objectively. Thus, the College relies on a system that ensures maximum participation at every level. The College has Parent Teacher Association that operates department-wise at the undergraduate and postgraduate levels separately. It provides a platform for the parents, the teachers, and the students not only to interact with each other but also to discuss multiple issues related to their wards such as their progress, problems they might be facing, difficulties to overcome, etc. which are necessary for the overall development of the students. The College also has Student Council that comprises meritorious and rank-holder students from every class who serve as its members. The one that secures the highest marks across disciplines is at the head of it and is known as the Chief of Council. One member from NSS, NCC, Sports, and Scout also partakes in this Council. A quarterly meeting is held in the presence of the Principal and the Chief Proctor in which students raise the problems faced by them during the session related to hostel, library, sanitation, teaching or College administration, etc.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](#) |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

M.L.K.PG. College believes in hard work and excellence in all dimensions in the way in which the faculty and the students get the opportunity to learn new skills to meet the global changes happening in day-to-day life. The College Management believes in setting a perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long-term and short-term goals in different aspects of college functioning.

The college has realized most of its perspective plans, noteworthy is the renovation of infrastructure, increase in laboratory equipment, and Library resources by means of grants received. Many of the classrooms are ICT-enabled, bringing to the fore technological advancements in teaching-learning. Some other steps taken for the overall academic development of the institution are as follows:

1 The appointment of new teaching staff has been done by the selection committee in order to ensure a good teaching-learning experience and effective management of the workload of all the departments.

2) Timely deposition of salary and free training for nonteaching staff.

3) Departmental libraries have been set up to ensure easy accessibility and a better learning experience for students.

4) The fair and disciplined conducting of exams, theory as well as practical and Internal Assessments of students as per University guidelines by teachers, is ensured by all faculty members.

5) In order to ensure active participation of faculty members in the field of research faculty members are provided with financial support for their research work.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The smooth and effective functioning of the College is visible from its administrative setup at the head of which is the Founder President and Committee Management. The policies, rules, and procedures are made up in accordance with the guidelines provided by Siddhartha University. The three major divisions through which the functioning circulates are the Teacher Council, the Principal, and the IQAC. For an overview of the distribution of functions at each level, the link is provided below.**

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://mlkpgcollege.org/wp-content/uploads/2022/03/6.2.2-Chart.pdf |
| Upload any additional information | No File Uploaded |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | D. Any 1 of the above |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user inter faces | View File |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The College has well-defined monetary and non-monetary welfare measures for teaching and non-teaching staff respectively. The College has developed a separate financial aid system for the teaching staff. It provides financial help to the teachers on medical grounds as well as in the moments of crisis such as sudden demise etc. During the session 2020-21 under this scheme, two people were provided financial support. The following is given their details:**

**1. Dr. Tabassum Farkhi, Associate Professor, Department of History was provided ? 20,000 for medical assistance.**

**2. Due to the sudden demise of Dr. Amrendra Singh, Assistant Professor, Department of Physics, his wife Smt. Anju Singh was provided ?1,00,000 as financial support.**

**Moreover, by extending the teacher's financial assistance to attend seminars, conferences, and workshops the College promotes and maintains the academic environment. As of now, the College is working on setting up the same scheme to benefit the non-teaching staff as well. Besides, the non-monetary welfare schemes are for teaching and non-teaching staff which includes leaveprovision for personal and academic purposes, free wi-fi facility, conference, computer and reading room in the library, CCTV cameras all over the campus to ensure maximum safety, canteen, parking space, Gym, washrooms, water coolers, etc.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

**3**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | [View File](#) |

## 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

## 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

**2**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | [View File](#) |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**21**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | [View File](#) |
| Details of teachers attending professional development programmes during the year (Data Template) | [View File](#) |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**A well-designed performance appraisal system inspires faculty, boosting their professional knowledge and growth. It also provides a vehicle for teachers to communicate their achievements, particularly in terms of student outcomes.**

The institution has a well-developed and advanced appraisal system that includes hard copies sent to the IQAC.

The report is collected regularly at the end of the year to ensure the accuracy of the information submitted. It is a must for every teacher. It also undergoes verification by in-charges before being screened for promotional purposes and is used for other educational organizations like AISHE.

The appraisal system gives a qualitative assessment of the teachers' work done each year with their hard copies attached to the appraisal form. Our faculty performance appraisal system is based on the following parameters:

1. Academic performance

2. Publications in Journals

3. Publications in Conferences

4. Seminars

5. Workshops

6. Faculty Development Programs

7. Research Initiatives – Projects applied for funding

8. Consultancy Activities

9. Student development

10. Department Activity

11. Inter-department Activity

12. Outreach (External Resource Person)

13. Industrial visits organized for students

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

| 6.4 - Financial Management and Resource Mobilization |
|---|

**6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words**

**The Financial Management system of the college is totally transparent. From time to time its account is audited. The college prepares The Annual Accounts at the end of the financial year on 31st March every year according to the guidelines of the Siddhartha University. The audit is a systematic and independent evaluation of accounts, documents, books, and vouchers. The college gets its accounts audited byC.A.( Mr.Anoop Sarraf) for Internal Audit and External Audit is done by a government auditor, CAG, Allahabad Accountant General (AG), and Chit fund. The Government Auditor checks and confirms the Annual Accounts. The Financial transaction of the college is conducted through different Bank Accounts. Its Internal financial control is very effective. Most of the accounts of the college are operated jointly by The Management and The Principal. The document of all the transactions is maintained in chronological order. The Account Office uses the software Tally for the proper maintenance of financial records. All accounts are computerized and updated whenever required. The college has a separate Account Section that maintains documents and helps in settling audit objections.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**88108**

| File Description | Documents |
|---|---|
| Annual statements of accounts | View File |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

M. L. K. P.G. College gets funds from two sources. The first one is from students' contributions and the second is from the sale of admission forms. The fund collected in these manners is spent on various heads. These funds are used to enhance the facilities related to infrastructure such as maintenance and innovation of classrooms, library halls, laboratories, etc. Besides, a considerable amount is spent to facilitate the academic activities related to the teachers and the students such as research projects, organization of seminars, workshops, and extra-curricular activities. This distribution is done with a view to strengthening the assets of the College. The fund is also used to pay the salary of teaching as well as non-teaching staff. The College consists of more than a hundred teaching staff serving in various capacities. To meet the student-teacher ratio and impart quality teaching, the management committee with the advice of the Principal creates certain posts designated as 'Guest Faculty' and 'Assistant Professor' (Self Financed Seat). For the Guest Faculties, salary is drawn from the fee collected from undergraduate students whereas Assistant Professors working under Self Financed seats get their payment from the post-graduate students (applicable only to the PG programs running under Self Financed Scheme). At the beginning of every financial year, a proper roadmap is prepared for the utilization of financial resources. All records related to the income and expenditure are maintained by The Account Section of the college. The college gets its accounts audited by a Chartered Accountant.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

There are various significant steps undertaken by IQAC during the year 2020-21. The following initiatives were undertaken during the year for quality enhancement:

- Conducting Induction/Orientation Programme at the commencement of the session each year.
- Updating the College website regularly
- Suggesting every department to hold PTM at proper intervals
- Requesting Alumni Association to extend their valuable contribution
- Organization of various seminars, conferences, workshops, webinars at the departmental level.
- Maintaining Self Appraisal report
- Getting Student Satisfaction Survey
- Preparing the academic calendar for each session

Organizing workshops for teaching and non-teaching staff

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | [View File](View File) |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC undertakes many initiatives from time to time with a view to analyse the proper functioning of the academic structure. To ensure and evaluate the quality of teaching and learning it has evolved a feedback system to record the responses of the students as well as the teachers. Its members pay their visits to each department of the College at certain intervals in order to get information related to the problems they might be facing at the teaching and non-teaching level. To facilitate the learning process it encourages the teachers to use the smartboard and thus making it interesting simultaneously. It also organizes workshops that aim to give fundamental and basic knowledge of ICT to the teachers. Through Student Grievance Cell it registers students' problems and even otherwise it has a career counseling system that

targets resolving their problems. All these steps are undertaken by IQAC to uphold the academic level and evolve a structure that would be more student-centric.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <u>View File</u> |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety & Security

The safety of girls and female staff is a top priority in our college campus. College provides a comprehensive range of security amenities especially for female students and female staff within the premises, through a dedicated team of security personnel and a proctorial board.

CCTV is installed all over the campus, for surveillance inside classrooms and all over campus. Cameras with voice recorders are also installed at both ends of the classroom for monitoring classes. The real purpose of having CCTV Cameras Installed in College, is to reduce the situations inside the campus and to offer the college female staff and female students a better security

24X7 security by Security personnel appointed on the campus round the clock and a full-time hostel warden is appointed to address the safety, security, and dignity of female staff and girls. The Proctorial Board isvigilant and maintains discipline on campus.

The college has appointed a lady doctor for regular checkup regarding health issues. The college organizes programs like seminar on women empowerment, self-defense etc. Parents Teacher Meeting is also organized to bridge the gap and counseling of student with parents on several dimensions. Acomplain box is also installed in the campus for any suggestion or any complain concerning any abuse or harassment.

Self-defense training program is conducted in every session in the campus that helps girls to be more aware of their surroundings and be prepared for the unexpected at any time. Through the self-defense training, the girls are taught to become psychologically, intellectually and physically strong enough to protect themselves in times of distress.

Counseling: Grievance Redressal Committees: The college has committees to monitor and address safety, security and social issues like Anti-ragging Committee, Women Anti Sexual Harassment Cell (WASH), Internal Complaint Committee (ICC) and Grievance Redressal Committee. Health Aid Facilities: The college has appointed a lady doctor for dealing with the health issues of girl's students. The college organizes drama, seminars/special talks on a regular basis in order to endorse social values such as gender equality, gender sensitivity and highlights social problems such as women safety, dowry, women's health, and cybercrime against female student and staff.

Common Room:the college has separate common room and washrooms for girls and boys. Girls common room are equipped with facilities like first aid box and sanitary napkin vending machineand an attendant that look after the needs of girl's student.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | **Nil** |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | [https://mlkpgcollege.org/wp-content/uploads/2022/03/7.1.1-PDF-F.pdf](https://mlkpgcollege.org/wp-content/uploads/2022/03/7.1.1-PDF-F.pdf) |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management ,Liquid Waste Management ,E-Waste Management Solid Waste Management: In Solid Waste Management we stress on three R's i.e Reduce, Reuse and Recycle. Reduce: The reduction in use of raw materials Reuse: Reuse of waste materials and recycling of those Recycle: Recycling of materials There are two types of Solid wastes (i) Bio-degradable (ii) Non-bio degradable Bio-degradable waste is allowed to degrade or decompose an oxygen rich medium.**

**A good quality nutrient rich and eco-friendly manure is formed and non-biodegradable wastes are dumped into dumping yards. Vermicompost unit in our college Vermicompost contains water-soluble nutrients and is an excellent, nutrient-richorganic fertilizerand soil conditioner.It is used in gardening**

**Dustbins (blue and green)are provided throughout the campus for solid and liquid waste. Throwing the waste anywhere is strictly prohibited.**

Usage of plastic bags is discouraged within the premises of the College. Liquid Waste Management: Well constructed drainage system leading to the closed collection tanks, the tanks are regularly cleaned to avoid stagnation of water and the cleaning part is given for outsourcing

. E-Waste Management: E –Waste, which on the face of it seems quite clean and safe is not so. Its qualitative characterization shows it to be very complex consisting of several hazards constituents that can play havoc with our health therefore some of the e-waste generated is used for technical education purpose by using the hardware in laboratories for display. The remaining material is disposed off in an appropriate manner.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | A. Any 4 or all of the above |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen            reading** | B. Any 3 of the above |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File](#) |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Students belong to different caste, culture, tradition, community and religion.Our institution without any discrimination believes in equality for all. Students are part of every activity.All the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri arewith great passion celebrated. Every year on 31st October Sardar Vallabhbhai Patel birth anniversary is celebrated by institution as Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day). The institution organizes foundation week from 1st January to 7th January every year.In the foundation week several program like mehndi, rangoli, dance, debate, quiz, competitions are organized. NSS and NCC Units of our college organizedvarious programme related to social issues by awareness, plantation etc. College organizes several programs under Swachh Bharat Abhiyanetc. Boys and girls both are encouraged to participate equally in sports and other extracurricular activities. In our college teaching, non-teaching staff and students work together in collaborative way in all activities and such as sports, arts and cultural. College has women anti sexual harassment cell, anti-ragging cell, grievance redressal committee are working to address any problem faced by student, teaching and non-teaching staff.

| File Description | Documents |
| --- | --- |
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes teachers, non-teaching and students in the institution to the constitutional obligations in varied manner. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.Students are made aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during induction as well as other programme throughout year. The college organizes various constitutional days like Independence Day, Republic Day etc. Flag hoisting is done on 15th August and 26thJanuary every year in our college where teaching, non-teaching and students are part of the same.

The college organizes Constitution Day on 26th November.

Students consistently and regularly participate in the cleaning activities on the severaloccasions including Mahatma Gandhi Jayanti on October 02, every year. Moreover, studentsare encouraged for active participation in the plantation.

The Political Science department organizes this event every year. Ethics in research: The college strictly follows plagiarism norms. IQAC has recommended soft copy of publication alongwith the plagiarism report.

Various events like awareness about blood donation, awareness programs for Corona, cleanliness drives etc. are regularly organized by NSS of our college.

Students are also sensitized to adapt green practices, conservation of natural resources, alternative source of energy and renewable energy.

| File Description | Documents |
| --- | --- |
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://mlkpgcollege.org/wp-content/uploads/2022/03/7.1.9-IMAGES.pdf |
| Any other relevant information | Nil |

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff    4. Annual awareness programmes on Code of Conduct are organized | A. All of the above |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals

The institution sensitizes teachers, non-teaching and students in the institution to the constitutional obligations in varied manner. The college organizes various constitutional days like Independence Day, Republic Day etc. Flag hoisting is done on 15th August every year in our college where teaching, non-teaching and students are part of the same. The college organizes Constitution Day on 26th November. Republic Day is celebrated to commemorate the embracing of Constitution. On this day, a variety of formal events including flag-hoisting and march-past are organized which are followed by "Constitution Awareness Program" in which students and staff members get information of their duties towards the nation and the rights given to them by the Constitution. The college provides medals to the students and award to the participants of extra-curricular activities organized throughout the year / Founders' week

Gandhi Jayanti is celebrated in our Institute on 2nd October. The values of truth, peace, non- violence and trustworthiness are recalled and spread among the students of the institute. The college also organizes Swachchata Drives on 2nd Oct every year. The International Yoga Day is also celebrated every year.

All festivals of religious importance were celebrated in an online manner during this period. Various events like awareness about blood donation, awareness programs for Corona, cleanliness drives etc. are regularly organized by NSS of our college.

World Student's Day on October 15th: The students of the college celebrate the birth anniversary of Dr. A. P. J Abdul Kalam who was a visionary President and prominent scientist. During the celebration, various competitions like Quiz competition, Paper Presentations, Poster Presentations and Creative Ideaare conducted and prizes are distributed

31st October as Ekta Divas: Birth Anniversary of Sardar Patel is celebrated as National Integration Day. The volunteers from NSS, the Programme Officer and the teaching faculty enthusiastically participate in a short rally marathon around the premises of the College to evoke the spirit of unity and integrity among students and staff.

National Youth Day: Yuva Diwas or Swami Vivekananda's Birthday is celebrated with great joy and enthusiasm in India every year on 12th of January. It was first declared by the Government of India in the year 1984 to celebrate the birthday of Swami Vivekananda as the National Youth Day. The College celebrates this day by

conducting few events as speech, debate, essay writing competition etc. where the students can show their inner skills. There were various camps, discussions, group talks, youth summits and youth festivals held across the nation on the occasion.

National Voters Day: Voter's awareness programme is organized every year on 25th January by holding rally, debate and Oath.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | **No File Uploaded** |
| Geo tagged photographs of some of the events | <u>View File</u> |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Promotion of Quality Education and Research

Promotion of research is a need of the time. The College initiates research activities through the following strategies:

- The institution encourages faculty members to pursue research and presents their findings in National and International Conferences/Seminars/Workshops/Symposiumson the themes of local/ regional/ national/ international importance.
- To publish quality research articles in UGC listed and Peer reviewed journalsand edited books.
- To motivate the faculty to pursue their Ph.D. and further research and apply for the major/minor research projects.
- To motivate the teachers to supervise the P.G. Students for completing their dissertation.
- To provide seed money and incentives to the teachers and research scholars for research activities.

The Practice:

The institution has a Research Advisory Committee and Academic

Research Coordinator for promoting research culture among the staff and students of the campus. Faculty members are encouraged to participate and present their research papers in National and InternationalConferences/ Seminars/Workshops/Symposiums for which the college provides TA/DA and duty leave. Faculty members are motivated to apply for research grants to different funding agencies. It provides seed money and incentives to the faculty for research activities. The College provides computing and internet facility, e-journals, INFLIBNET, DELNET etc. for research scholars and teachers.

**Evidence of Success:**

The College has observed successful outcomes in research in the last few years after the implementation of the promotion of research as the best practice. The College has research centers for Ph.D. in the following subjects- Botany, Chemistry, Mathematics, Physics, Zoology, Geography, Hindi, Political Science, Sanskrit and Psychology. 23faculty members are recognized research guides. The College teachers have published more than 29 research papers in the journals notified by UGC/peer reviewed, 13 research papers inconferences/workshops/symposiums, more than17 books/chapters in books under various publications and 22 seminars have been attended. The College provides financial support to teachers for attending and presenting their research work in conferences/seminars/workshops.

**Best Practice 2:**

**Eco-friendly campus**

Following objectives are laid by the college:

1.To endorse understanding of environmental issues amid students, staff and society.

2.The campus is abode of rare, medicinal/herbal plants.

3. Renewable energy source and solar streetlights are designed to work throughout the night.

4.Seminars and lectures are organized on various environmental issues.

The main objective of the practice is to have clean and green environment and to develop concern, regarding environmental issues and challenges.

The practice:

The college regularly organizes seminars, conferences and lectures by resource persons on environmental issues. Environmental awareness is also spread through rallies and posters throughout city and villages. The sign boards are displayed throughout for plastic free campus.The college also emphasizes to reduce noise pollution inside and outside the campus with sign. Smoking is completely forbidden in the campus.The college has banned the burning of waste in the campus.Department of Zoology has developed vermicompost units in the campus to create solid wastemanagement and it is used in our garden to avoid chemicals.Friendlyelectrical vehicles and bicycles are promoted to save biodegradable fuel.Periodically, trees are planted that add greenery to the campus.Rain water harvesting is also done. Waste water is also used for gardening.

Other Best Practices:

To save electricity, LED bulbs are used. It is insured that fans and electric bulbs are switched off when

they are not in use. Solar Street lights are installed at the roadside on the campus.

Problem Encountered and resources required:

A long-term assurance and efforts are required from all stake holders.Finance is also an important factor for the maintenance and continuation of these practice

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://mlkpgcollege.org/wp-content/uploads/2022/03/Research.xlsx |
| Any other relevant information | https://mlkpgcollege.org/wp-content/uploads/2022/03/7.2.1.pdf |

| 7.3 - Institutional Distinctiveness |

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Maharaja Sir Bhagwati Prasad Singh All India Prize Money Hockey Tournament

The Maharaja Sir Bhagwati Prasad Singh All India Prize Money Hockey Tournament started in Balrampur in the year 1938 and is still popular with the people of Balrampur. This tournament was started by Maharaja Sir Pateswari Prasad Singh in the name of his father Maharaja Sir Bhagwati Prasad Singh. The tournament was conducted regularly by Maharaja,Balrampur till thecommencement ofthe Uttar Pradesh Zamindari Abolition and Land Reforms (Amendment) Act, 1963,

Honorable dignitaries of Balrampur organized this tournament till 1968,thereafter M.L.K PG College Balrampur is successfully organizing this tournament yearly. Dhyanchand the magician of hockey, KD Singh" Babu", Ashok Kumar and few other Olympic players also played in this tournament.

The Maharaja Sir Bhagwati Prasad Singh Prize Money Hockey Tournament has been converted into a national tournament today. The hockey tournament has got B grade status from Hockey India. About morethan 14 national level hockey team i.e., C.D.A Balrampur, M.B.S.P.G. College, Karampur, Ghazipur, M Dhyanchand Sports College, Saifai, Etawa, Star XI Balrampur, U.P Police Lucknow, Uttarakhand Hockey,K D Singh Babu Society, Lucknow, N.E.R. Gorakhpur, Artillery Nashik, Signal Corps Jalandhar,Sashastra Seema Bal, N.E.R. Gorakhpur participate in this tournament yearly.

Due to corona pandemic and lockdown this tournament was suspended for the session 2020-21

| File Description | Documents |
| --- | --- |
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

1. To make available all Information online on the College web-site relating to Admission, Examinations, Courses, Rules,

Committees, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, & Others.

2. To use of management information systems (MIS) to make college office activities more efficient. MIS will provide administrators and teachers with the information they need for effective planning, policy development, and evaluation.

3. Online SSS Student satisfaction survey, Use of Short Messaging Service (SMS), Apps developed and designed for communication withStudents, to be extended to students of all courses.

4. To upgrade Library resources to include digital content (e -books, e- journals), which can be accessed by Students and Faculty online.

5. To organized NAAC sponsored seminar on AQAR preparation under revised framework.

6. To enter into MOU's / linkage with Corporates and Industry Associations to promote Academia – Industry Linkages, to enable placements, internship, training, etc. for the students;To foster and strengthen relationship of Alumni with the Institution.

7. To facilitate a Research Environment in the College, which encourages Faculty and Students to undertake Research.

8. To encourage faculty to undertake Consultancy Assignments.

9. To encourage faculty to Organize Faculty Improvement Programmes, National and International Conferences.

10.To continue to organize Extension Activities for the benefit of the Society and to create awareness on various social issues

11. To Introduce Job-oriented and Skill based courses.

12. To give thrust to and create awareness about Cleanliness.

13. To initiate more scholarships to reward the students for various achievements.

14. To give additional thrust to Campus Placements Initiatives.